

draft

**Board of Selectmen Meeting
September 17, 2012
New Durham Town Hall**

Members Present: David Bickford, Theresa Jarvis, Jeff Kratovil

Also Present: Chief Shawn Bernier, Town Administrator Alison Webb, Jim Ladd WCTV Videographer, Julie Kratovil, Sabrina Kratovil, Peter Kratovil, Arthur Capello

Call to order at 7:02PM by Chair Bickford. Selectman Kratovil led the pledge of allegiance.

Police Department: The Chief explained the upcoming process of elimination for the Police Department candidates that passed the Physical Test. There will be a written exam given on Thursday the 20th to the 19 candidates that passed the PT.

Chief Bernier updated the Board on a series of vehicles broken into on Tash Rd. in which wallets were stolen. The wallets were recovered from a person in Barrington, NH.

There was also a series of burglaries on Valley Rd. in which change, tools and alcohol were taken. One the house was occupied at the time, but no one was injured.

The two portable radios are ready for the Town to pick up. The department received a grant to update old or existing radio systems and that is what these two radios are from.

Kudos to Public Safety: Selectman Jarvis gave kudos to the New Durham Fire/EMS services and surrounding communities for working together on a significant accident in which a person was injured at their home.

Purchase Order: **Motion to approve PO # 385 to Two Way Communication out of Newington, NH in the amount of \$5,093.27 made by Terry Jarvis, second by Jeff Kratovil.** Discussion: Selectman Kratovil asked if the cruiser has seen an increase in gas mileage. The Chief said they are seeing about 20 MPGs as compared to the other at 11-13 MPGs. **Vote: 3-0**

Selectman Kratovil reviewed the Police Department schedule, which Chief Bernier provided to the Board to show how coverage is being allocated while the department has fewer officers.

Cruiser Bids: Three bids were received. They were opened at 10:30AM by Alison Webb and David Valladares.

Motion for the 2005 Chevy Impala retired police cruiser bid to be awarded to Paul St. Louis of Brookline, NH, made by Terry Jarvis, second by Jeff Kratovil. Vote: 3-0

Complaint Process: Chair Bickford brought up a request to establish a formal complaint process, in which all complaints that go to a department be forwarded to the Town Administrators office. Many options were discussed and what

Motion that the Board of Selectmen adopt the memo regarding concerns made by Jeff Kratovil. Motion failed for lack of second.

draft

Selectman Jarvis has concerns over wordsmithing a document on site, and feels the memo is premature.

Motion by David Bickford to approve the memo of concern, second by Jeff Kratovil. Discussion: Selectman Jarvis feels that the process is premature and is going to come back to bite us. **Vote: 2-1 with Terry Jarvis disagreeing.**

Equipment Mechanic Department Report: David Valladares updated the Board on the Town's fleet.

Motion to rescind the Sept 5th 2012 motion relative to the forestry truck and replace it with this motion that the old forestry truck be put up for sale with bids due October 16th by 10AM to be awarded at the Board of Selectmen's meeting that afternoon at 1PM, made by Terry Jarvis, seconded by Jeff Kratovil. Vote : 3-0

Evaluations: The Board of Selectmen will begin at 1pm on Monday the September 24th, 2012.

LGC Legislative Policy Process: David Bickford will be going to the LGC legislative policy discussion this coming Friday and asked if the Board has anything specific they wanted him to address. They briefly discussed it.

Impact Fees: The Board of Selectmen had a brief discussion on the impact fee process, and that the school impact fees can be used to pay down the school bond.

Building Inspector: Arthur Capello received a quote for \$2,800 to point and seal the foundation in the basement of the Town Hall.

Motion to spend \$2,800 to have Masonry Unlimited re-point and seal the appropriate areas of the basement made by Terry Jarvis, second by Jeff Kratovil.

Discussion: Masonry Unlimited is the company that did the work on the basement and the Library walkway. The Board recessed at 8:50PM to go into the basement to look at the foundation. They returned at 9:00pm, after learning about re-pointing and sealing. David Bickford asked if the Road Agent and the Town Historian were on board with this. Terry Jarvis would like information on what is going on with the windows. The Board discussed the four windows that will be replaced in the basement, and how the rest of the windows will be filled in. It was recommended that the windows be a custom-built pressure-treated buck frame, with a window set-in it. Arthur will be working with Mike to coordinate what is needed for the basement windows. At this point, Terry Jarvis withdrew the motion. The grading is set to be done in September. Arthur would do the re-grading prior to installing the new windows so as not to risk breaking them.

Arthur clarified that he has been tasked to talk with Mike and Cathy with regards for the four windows, and obtaining two other quotes for the re-pointing.

Minutes:

Motion to approve the minutes of September 5th 2012 as amended made by Terry Jarvis, seconded by Jeff Kratovil. 3-0

draft

Future Meetings:

Wednesday, September 19th at 10AM

Monday, September 24th at 1PM

Monday, October 1st at 7PM

TA Webb announced that she will be leaving the employ of Municipal Resources, Inc.(MRI) to work for the City of Dover. October 1st will be her last day. She will be around the first week in October to help with the transition of the new interim Town Administrator that will be provided by MRI.

Selectman Kratovil proposed a formal meeting of the Board to visit the Meetinghouse. Selectmen Bickford and Jarvis suggested that he pick a day and go up to see the site.

TA Webb will make sure there is a sign-out sheet for the Fire Station key, so the Town has the date and time of who has signed the key out.

Motion to adjourn at 9:43PM made by Terry Jarvis seconded by David Bickford. Vote: 3-0